



**Tony Evers, Governor**  
**Dawn Crim, Secretary**

November 26, 2019

Jennifer Brown, Clerk  
Town of Vinland, Winnebago County  
6085 County Road T  
Oshkosh, WI 54904-9734  
[vinlandclerk@ntd.net](mailto:vinlandclerk@ntd.net)

**VIA EMAIL**

Re: Town of Vinland, Winnebago County Jurisdiction Request for Commercial Electrical Permitting and Inspecting

Dear Jennifer Brown,

I am pleased to inform you that your municipality has met all the requirements under the provisions of Wis. Admin. Code § SPS 316.011(1) to exercise jurisdiction over the inspection of electrical wiring installations at farms, public buildings, places of employment, campgrounds, manufactured home communities, public marinas, piers, docks, or wharves and recreational vehicle parks.

Pursuant to Wis. Stat. §§ 101.02 (5) and (15) and 101.82 (2m), the Department delegates your municipality the primary responsibility to perform commercial electrical permitting and inspecting for all installations under Wis. Admin. Code § SPS 316.012(1)(a) to be constructed within the limits of your municipality. An exception to this delegation is that our agency retains jurisdiction for permitting and inspecting for all state-owned buildings pursuant to Wis. Stat. § 13.48 (13).

As a condition of the delegation, you are required to comply with the following:

- Maintain your municipality's registration as an inspection agency.
- Provide the Department with a copy of any revisions to your municipality's electrical ordinance.
- Employ or contract with certified commercial electrical inspectors or independent inspection agencies.
- Provide the Department with any changes to the names of its certified commercial electrical inspectors and independent inspection agencies employed or contracted by the municipality.

Please note that although § 190-4(C)(2) of your ordinance specifies "Subject to the exceptions set forth in this Chapter," a municipality may only exercise jurisdiction over the inspection of electrical wiring if the municipality adopts Wis. Admin. Code SPS § 316 in its entirety, as per [Wis. Stat. § 101.86\(1\)\(a\)](#). In addition, electrical permits shall be required in accordance with [Wis. Admin. Code SPS § 316.012](#) for the structures specified in [Wis. Admin. Code SPS § 316.011\(1\)\(a\)](#).

If your municipality chooses to relinquish jurisdiction, please follow the provisions of Wis. Admin. Code § SPS 316.011(1)(c) by providing the Department with a 60-day notice prior to the day upon which your municipality intends to relinquish jurisdiction.

I understand that Thomas D. Spierowski will be the commercial electrical inspector responsible for enforcement and has the proper certification to do so.

Our electrical consultant for your area, Craig Mulder, at (608) 444-5701, is available to assist in any questions or concerns your municipality may have with implementing commercial permitting and inspecting services.

The Division of Industry Services looks forward to working with you.

Sincerely,

A handwritten signature in blue ink, reading "Michael D. McNally Jr." in a cursive script.

Michael D. McNally Jr.  
Section Chief, Electrical Program

cc: Garry Krause, Bureau Director, Technical Services Bureau  
Craig Mulder, Electrical Consultant, Technical Services Bureau